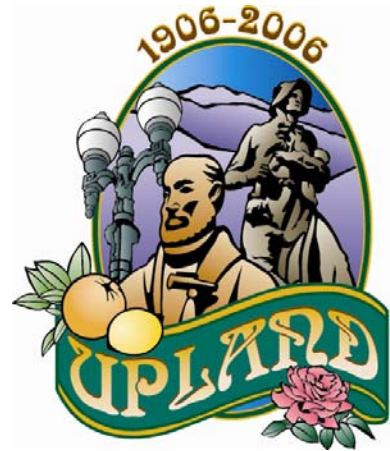


City of Upland 2006-07 Action Plan



May 2006

City of Upland
Redevelopment Department
460 N. Euclid Avenue
Upland, CA 91786

ACTION PLAN: ONE YEAR USE OF FUNDS

The U.S. Department of Housing and Urban Development (HUD) has notified the City of Upland that it will receive \$730,852 in Community Development Block Grant (CDBG) funds for Fiscal Year (FY) 2006/2007. As a recipient of CDBG funds, the City is required to prepare a Consolidated Plan at least every five years with an action plan that is updated annually. The Consolidated Plan is a planning document that identifies a jurisdiction's overall housing and community development needs, and outlines a strategy to address those needs. Components of the Consolidated Plan include the following:

1. An assessment of the jurisdiction's housing and community development needs;
2. Strategies that establishes priorities for addressing the identified housing and community development needs; and
3. A one-year Action Plan that outlines the intended uses of HUD and other resources.

The Consolidated Plan covers the five-year period of FY 2005/2006 through FY 2009/2010. This Action Plan represents the second program year of the 2005-2010 Consolidated Plan.

This Action Plan delineates Upland's planned uses of Community Development Block Grant (CDBG) funds for FY 2006/2007. It describes the resources available for program implementation, activities to be undertaken FY 2006/07, monitoring procedures, homeless and anti-poverty strategies, and coordination efforts to implement the Action Plan.

1. Housing and Community Development Resources

The City of Upland has access to a number of federal, State and local resources to achieve its housing and community development priorities. Specific funding sources will be utilized based on the opportunities and constraints of each particular project or program. One funding source for the City is the Community Development Block Grant (CDBG). Through this program, a grant is awarded to the City on a formula basis for housing and community development activities. For FY 2006/2007, Upland has been allocated \$730,852 in CDBG funds. The City's goal for the CDBG funds is to leverage federal, state, and local funds to maximize the number of households and businesses that can be assisted. Available sources of funds include, but are not limited to:

- **State HOME:** The City submits a grant application on an annual basis, to the State requesting HOME funds. The City annually applies for State HOME funds. Jurisdictions can apply for up to \$1,000,000 each year. The City uses this funding to support the Rental Acquisition and Rehab program.
- **Section 8:** The Upland Housing Authority receives HUD funding for Housing Choices (Rental Voucher) program. Funding for 2006 is approximately \$3,725,313 for the voucher program.
- **Local Redevelopment Agency Funds:** The City uses redevelopment tax increment revenues to finance public improvements, economic development, and affordable housing activities. Specifically, State law requires redevelopment agencies to set aside at

least 20 percent of tax increment revenue for increasing and improving the community's supply of low and moderate income housing. Upland provides housing set-aside redevelopment funds as the 25 percent match for the State HOME program funds.

- **Gas Tax: State Gas Tax funding will be expended on improvements to various streets alleys and parking lots within the City.**
- **Park Development Funds: The City will expend these funds to improve two parks within federally designated target areas.**
- **Water Enterprise Fund: This funding source will provide funds for improvements to Upland water system.**

2. Activities to be Undertaken

Table 1 summarizes recommendations of the CDBG Committee on public service projects and staff recommendations on capital projects to the City Council of Upland for FY 2006/2007.

**Table 1: City of Upland
CDBG Program for FY 2005/2006**

Public Services	\$ 109,627.80
Upland Recreation – After school/Summer programs	\$ 9,500
Upland Recreation - Partnership for Youth – Diamond Ct.	\$ 10,000
Upland Police - Graffiti Removal	\$ 38,627.80
Upland Rec. - Senior Wellness	\$ 7,000
Upland Library - Literacy Program	\$ 7,000
Foothill Family Shelter	\$ 15,000
St. Joseph's Church	\$ 5,000
Drug and Alcohol	\$ 4,000
Food Security Program	\$ 5,000
Project Sister	\$ 5,000
Upland Unified School District	\$ 3,500
Capital Projects	\$ 217,029.20
Public Works Department - Concrete Improvement in SE Quadrant	\$ 30,000
Upland Police Department - Code Enforcement	\$ 187,029.20

**Table 1: City of Upland
CDBG Program for FY 2005/2006**

Planning and Administration	\$ 146,170
Administrative & Economic Development Costs	\$ 128,670
Inland Fair Housing and Mediation Board – Landlord/Tenant Mediation Services	\$ 8,000
Inland Mediation Board – Fair Housing	\$ 9,500
Section 108 Debt Service Debt Service Senior Center	\$ 258,025
<i>Last Scheduled Payment 2006 with P&I Balance of \$258,025.00</i>	
Total:	\$ 730,852

3. Geographic Distribution of Resources

A component of the City's community vision includes utilizing available Federal, State and local funds to provide decent housing, suitable living environments and expanded economic opportunities. To this end, many resources have been dedicated to the federally designated, low- and moderate- income target areas in the City (see Figure 1).

The largest of these "target areas" is referred to as the Southeast Quadrant (SEQ), an area bounded by Euclid Avenue to the west, Foothill Blvd. to the north, the San Bernardino Freeway to the south and the City of Rancho Cucamonga to the east. This was the first area of the City to be developed in the 1880s. Today, the Southeast Quadrant is characterized by a mix of residential, industrial and commercial zoning designations and land uses. The long-range goals include improving and increasing affordable housing and providing additional opportunities for economic development in the commercial and industrial areas.

Millions of dollars from CDBG, Section 108, ISTEA - Transportation Enhancement Activity, TDA Article III, Section 8, State Tax Credit, Gas Tax funds and 20 percent tax increment revenues have been spent in the Southeast Quadrant. Projects developed with these funds include a 130-unit Senior Apartment complex and adjacent 13,000 sq. ft. multi-use senior center that received a 1998 Best Practices award; commercial facade rehabilitation program; lighting replacement and streetscape improvements; public parking lot with pedestrian/bicycle path; various multi-modal improvements to Upland Metrolink station; and various parking-lot improvements.

Programs that benefit this area include a Joint Powers Authority with ten other cities to implement a lease-to-own program, a first-time homebuyer's program, and numerous economic enhancement programs. These projects and programs improve blighted areas, offer improved living conditions and economic enhancements for local commercial businesses and offer safe routes for residents to local bus routes and employment centers.

Figure 1: Map of Low/Moderate Income Areas

4. Relation to the Strategic Plan

The City's 2005-2010 Consolidated Plan identifies priority housing and community development activities to be pursued in order to provide decent and affordable housing, as well as needed community services and facilities for its residents. The City will focus its resources and efforts on several programs during FY 2006/2007 as described in Table 1. The following summarizes the City's Strategic Plan priorities and identifies those FY 2006/2007 CDBG activities that address these needs (see figures 2 and 3). Discussions on other non-CDBG funded housing-related activities are also included to provide a complete picture of the City's efforts.

4.1 Affordable Housing

PRIORITY #1: To conserve and improve the condition of the existing housing stock, especially affordable housing.

H1. Housing Improvement Program: This program will, with a zero- to three-percent deferred loan, improve the condition of owner-occupied units.

Lead Agency: Upland Redevelopment Department

Geographic Location: Citywide

Resources: A total of \$140,000 from RDA Set-Aside.

Accomplishments and Time Frame: 16 units (for households with incomes up to 80 percent MFI) will be improved.

H2. Emergency Repair Grant Program: This program provides grants of up to \$3,000 of Agency Funds to improve basic life-safety and code-related repairs for Upland single-family and mobile homes.

Lead Agency: Upland Redevelopment Department

Geographic Location: Citywide

Resources: FY 2006-2007 RDA Set-Aside funds of approximately \$75,000.

Accomplishments and Time Frame: The objective is to rehabilitate a minimum of 20 units (for households up to 50 percent MFI).

H3. Upland Pride Paint Program: This program provides grants to owner-occupants (up to 80 percent MFI) of single-family or mobile home units. Grants are to be used primarily for exterior painting and are available in amounts up to \$3,000 (April 2005).

Lead Agency: Upland Redevelopment Department

Geographic Location: Units can be citywide, but are primarily in the redevelopment and low- and moderate-income areas.

Resources: FY 2006-2007 RDA Set-Aside funds of approximately \$75,000.

Accomplishments and Time Frame: 20 homes will be improved by this program.

H4. Historic Home Rehabilitation Program: This program is designed to provide deferred loans to rehabilitate historically significant residential properties. This program may be utilized together with any other program offered by the City. Program loans may not exceed \$50,000 (April 2005).

Lead Agency: Upland Redevelopment Department

Geographic Location: Only residential properties located within an Upland Redevelopment Project Area that are also listed on Upland's "Local Register of Historic Places" are eligible for program assistance.

Resource: Tax increment revenue of \$300,000.

Accomplishments and Time Frame: As funding permits, the City's objective is to rehabilitate approximately six historically significant residential properties during FY 2006/07.

H5. Rental Acquisition and Rehabilitation Program: This program assists eligible non-profit buyers in acquiring and/or rehabilitating market rate apartments with a portion of the units made available to lower-income households at affordable rents.

Lead Agency: Upland Redevelopment Department

Geographic Location: Citywide

Resources: Funded with HOME, Mortgage Revenue Bonds and RDA Set-aside funds. Approximately \$1,326,000 from State HOME Funds and \$2,500,000 from RDA funds are anticipated for use during FY 2006-07.

Accomplishments and Time Frame: A total of 20 affordable units will be created (five four-unit apartment complexes).

H6. Five-Star Rental Recognition Program: This program provides rental property owners advertising, recognition, and recommendation by the City in return for inspecting and monitoring the property for quality living conditions. The program aims to decrease and/or eliminate blight, substandard structures, crime and general code violations; to increase property values; to create a wider selection of prospective tenants; and to improve the rental areas in the City of Upland.

Lead Agency: Upland Redevelopment Department

Geographic Location: Citywide

Resources: The program is funded by program revenues.

Accomplishments and Time Frame: The City's objective is to list approximately three to five properties a year.

H7. Preservation of At-Risk Units: The City has prepared an inventory of units eligible to convert to market rate during the next 10 years (see General Plan Housing Element Section IV.c.2). The City will contact these project owners on an annual basis and take appropriate action to preserve these affordable units if necessary.

Lead Agency: Upland Redevelopment Department

Geographic Location: Citywide

Resources: Funded with RDA Set-Aside and program income; funding amounts will be established on a per project basis.

Accomplishments and Time Frame: This year's objective is to preserve at least three very-low income units, while working with apartment owners to obtain tax-exempt status.

PRIORITY #2: Provide financial assistance to low and moderate income persons (up to 80 percent MFI) in obtaining decent and adequate housing.

H8. Section 8 Rental Assistance Program: Through the Upland Housing Authority, the City will continue to provide Section 8 rental assistance.

Lead Agency: Upland Housing Authority

Geographic Location: Citywide

Resources: Federal HUD funds, dispersed by the Upland Housing Authority. The Section 8 Housing Choices (Vouchers) Program will be funded with \$3,725,313 in Federal Funds.

Accomplishments and Time Frame: Approximately 624 households will be assisted through the Section 8 Program, and an additional 14 households will be assisted through the Family Self-Sufficiency Program.

H9. Mobile Home Rent Control Program: The Redevelopment Department will continue to enforce and update when applicable the mobile home rent control ordinance.

Lead Agency: Upland Redevelopment Department, Inland Fair Housing and Mediation Board (IFHMB)

Geographic Location: The Ordinance provides guidance to landlords/tenants at six Upland mobile home Parks:

1. Mountain View Estates, 1320 San Bernardino Road – 68 spaces
2. Oasis Mobile Estates, 1565 West Arrow Highway – approximately 84 spaces
3. Upland Cascade Mobilehome Park, 1350 San Bernardino Road – approximately 188 spaces
4. Upland Eldorado Mobile Home Park, 1400 West 13th Street – approximately 210 spaces
5. Upland Meadows Mobile Estates, 929 East Foothill Boulevard – approximately 223 spaces
6. Upland View Terrace Mobilehome Estates, 1515 Arrow Highway – approximately 95 spaces

Resources: Upland Redevelopment Department budget

Accomplishments and Time Frame: Maintain rent stability for the City's 860 mobile home occupants; update ordinance by Winter of 2006.

H10. First-Time Buyer Program: As CALHOME funds are available, the City will continue to provide low interest loans for first-time homebuyers to purchase a home in Upland. Typically, the loan is a second mortgage at a simple three-percent interest, with all payments deferred until the sooner of sale, refinancing, full payment of first mortgage, or 30 years.

Lead Agency: Upland Redevelopment Department

Geographic Location: Citywide

Resources: Funding of \$90,000 from the CALHOME grant.

Accomplishments and Time Frame: Provide one loan to a low- and moderate-income first-time home buyer this fiscal year.

H11. Lease-to-Own Program: Funded with private financing from various lending institutions, the City will continue to participate in this program sponsored by the California Housing Opportunities Agency (CHOA). The City's objectives are to have CHOA fund six lease/purchase transactions during the planning period.

Lead Agency: Upland Redevelopment Department and CHOA

Geographic Location: Upland, member cities, and San Bernardino County

Resources: Private financing was obtained through various lending institutions in the amount of \$30 million.

Accomplishments and Time Frame: Provide approximately six loans for Upland residents.

PRIORITY #3: To assist in the development of adequate housing to meet the City's fair share of the region's housing needs for all economic segments of the population, including low and moderate income households.

H12. Senior Housing: The City will identify a candidate site for the development of an affordable senior housing project.

Lead Agency: Upland Redevelopment Department in conjunction with the Community Development Department.

Geographic Location: Sites available citywide as identified in the Housing Element.

Resources: Senior housing will be funded by the private sector. Funding amounts will be calculated as part of the development process when a senior housing project is proposed.

Accomplishments and Time Frame: Housing sites have been identified in the Housing Element. City staff is assisting with the development process of a 72-unit assisted living

project being developed by Upland Community Housing Inc. in the Town Center Project Area.

H13. Infill Housing Program: Vacant and underutilized candidate sites will be identified in the Town Center area and/or along Foothill Boulevard where high-quality, multi-family and condominium developments would assist the area's revitalization and would stimulate additional private investment.

Lead Agency: Upland Community Redevelopment Department in conjunction with the Community Development Department

Geographic Location: Foothill Boulevard, Town Center, and sites citywide.

Resources: State HOME and Redevelopment Set-Aside funds will be used to fund this program. Funding amounts will be calculated as part of the development process when an infill housing project is proposed.

Accomplishments and Time Frame: This program will be developed in conjunction with time frames established by Foothill Boulevard Economic Development Strategy and the Housing Element. The Upland Community Housing Inc. is developing 72 assisted living senior units within Town Center for the upcoming year.

PRIORITY #4: To promote equal housing opportunities for all persons pursuant to State and federal fair housing laws.

HO1. Fair Housing Program: The City will continue to provide ongoing financial assistance to Inland Fair Housing and Mediation Board that will implement the policies of Upland's Analysis of Impediments (AI) to Fair Housing. Funds will be used to provide the City with fair housing services by promoting equal housing opportunities through education, outreach and enforcement.

Lead Agency: Upland Redevelopment Department, Inland Fair Housing and Mediation Board

Geographic Location: Citywide

Resources: CDBG Funds

Funding: Fair Housing services will be funded with \$17,500 of CDBG funds under the Planning and Administration cap.

Accomplishments and Time Frame: Approximately 100 persons will be assisted through workshops/education and undetermined amount from radio programming.

HO2. Building Code Enforcement: The Upland Building Department, RDA and Community Development Department will continue to enforce building code provisions requiring accessible design.

Lead Agency: Upland Building Department

Geographic Location: Citywide

Resources: Funded through the General Fund and private sector funds

Accomplishments and Time Frame: Ongoing

4.2 Homeless Programs

PRIORITY #5: Assist persons in need of temporary housing in obtaining short-term accommodations and supportive services.

HML1. Homeless Transitional Shelter/ Preventative Services: The Upland Housing Authority, Redevelopment Agency and Foothill Family Shelter (FFS) will work together to continue to provide assistance to the City's transitional Shelters. The City also funds a variety of other organizations to help meet priority homeless needs.

- a) *Foothill Family Shelter:* CDBG funds will be used to provide 120 days of shelter and support for homeless families with children. The ultimate goal is to help residents obtain permanent housing and provide training and support needed to maintain an independent life. RDA funds are provided to assist in shelter and program administration.
- b) *St. Joseph's Church His Hands Food Program:* His Hands Ministry provides a two to three day supply of food and clean used clothing to low income and homeless families in Upland/Rancho Cucamonga area.
- c) *Inland Valley Council of Churches Food Security Program:* Funds for this program will support an emergency food pantry.
- d) *Inland Valley Drug & Alcohol Recovery – Women & Children Program/Staying Sober:* Funds for this program will provide a curriculum for individuals recovering from substance abuse or alcoholism to manage the day-to-day challenges.

Lead Agency: Inland Valley Council of Churches, Foothill Family Shelter and various agencies.

Geographic Location: Citywide

Resources: CDBG Funds for Fiscal Year 2006-2007, distributed as listed below:

Project	Funding
Foothill Family Shelter:	\$15,000
St. Joseph's Church Food Program:	\$ 5,000
Inland Valley Food Security Program	\$ 5,000
Inland Valley Drug and Alcohol Recovery:	\$ 4,000

Accomplishments and Time Frame: Specific objectives are listed below:

Project	Proposed Objectives
---------	---------------------

Foothill Family Shelter:	14 families
St. Joseph's Church Food Program:	6,360 persons
Inland Valley Food Security Program	600 persons
Inland Valley Drug and Alcohol Recovery:	400 persons

4.3 Community Development Needs

PRIORITY #6: Improve and expand community facilities and programs to serve low and moderate income persons and those with special needs.

CD1. Code Enforcement/Graffiti Removal Programs: The Upland Police Department's Problem Oriented Policing Team identifies code enforcement issues and graffiti in order to diminish blight.

- a) Upland Police Department-Code Enforcement:* Funds from the Capital Improvement portion of FY 2006-2007 CDBG budget will continue to fund Code Enforcement Officers of the Police Department's Problem Oriented Policing Team that will focus on property maintenance, unhealthful living conditions, and neighborhood aesthetics throughout the CDBG target areas of the City. The requests for assistance resulting from deteriorated apartments, single-family rentals and properties needing Code Enforcement continue to grow. The citizens of the southeast quadrant (SEQ) and southwest quadrants (SWQ) will benefit from this program.
- b) Upland Police Department - Graffiti Removal/SEQ and SWQ:* Funds will allow for continued removal of graffiti in the SEQ and the SWQ. Graffiti removal services will be provided by a contractor in the federally designated CDBG-eligible areas of the SEQ & SWQ. Residents of the SEQ and SWQ will benefit from this program.

Lead Agency: Upland Police Department

Geographic Location: Citywide

Resources: Funded through CDBG and the City's General Fund; CDBG funding is as follows:

Project	Funding
Upland Police Department Code Enforcement:	\$ 187,029.20
Upland Police Department Graffiti Removal/SEQ, SWQ:	\$ 38,627.80

Accomplishments and Time Frame: The Code Enforcement and Graffiti Removal programs will each service 100 locations.

CD2. Infrastructure Improvements: The City will continue to provide ongoing infrastructure improvements in existing residential neighborhoods.

- a) Street Improvements:* The City will fund various street improvement programs including right-of-way improvements, streetlights, and street widenings throughout the City.

Lead Agency: Upland Public Works Department

Geographic Location: Citywide

Resources: CDBG, Gas Tax, Measure I, General Capital Outlay, Street and Traffic Facilities, and San Bernardino County as described below.

Project	Funding
South of Foothill – in SE Quadrant	CDBG - \$30,000 and Gas Tax - \$250,000
Campus Avenue Overlay from Foothill to 16 th	Gas Tax - \$630,000
San Antonio Reconstruction from 14 th to 19 th	Gas Tax - \$1,200,000
Pine Street Reconstruction	Gas Tax - \$500,000
2 nd Ave. Rehab from Arrow Hwy to “C” Street	General Capital Outlay - \$250,000
Euclid Avenue Median Landscaping Restoration	Gas Tax - \$885,000
Campus Avenue Widening from 16 th Street to 18 th Street	Street and Traffic Facilities - \$538,190
Cooperative Agreement with San Bernardino County – Slurry Roads	San Bernardino County - \$149,760
8 th Street, Benson to Mountain Reconstruction	Gas Tax - \$1,000,000
15 th Street Rehab – Euclid to San Antonio	Measure I - \$700,00
Arrow Hwy Rehab – 13 th St. to San Bernardino Road	Measure I - \$500,000
Right of Way Repair 06/07	General Capital Outlay - \$250,000
Traffic Signal Modifications at 13 th and San Antonio	Street and Traffic Facilities - \$200,000
Traffic Signal Modifications at Campus Ave. and 11 th	Street and Traffic Facilities - \$200,000
Traffic Signal Modifications at Benson and 9 th	Street and Traffic Facilities - \$105,000
Traffic Signal Modifications at Benson and 11 th	Street and Traffic Facilities - \$105,000
Reconstruction of West Street and 5 th Street	Measure I - \$770,000

Accomplishments and Time Frame:

Construction Phase	Design Phase
<ul style="list-style-type: none"> ▪ South of Foothill – in SE Quadrant ▪ Euclid Avenue Median Landscaping Restoration ▪ Reconstruction of West Street and 5th Street ▪ Cooperative Agreement with San Bernardino County – Slurry Roads ▪ Right of Way Repairs ▪ Euclid Avenue Median Landscaping Restoration ▪ Campus Avenue Widening From 16th Street to 18th Street 	<ul style="list-style-type: none"> ▪ Campus Ave Overlay From Foothill to 16th ▪ San Antonio Reconstruction From 14th to 19th ▪ Pine Street Reconstruction ▪ 2nd Ave Rehab from Arrow Hwy to “C” Street ▪ 8th Street, Benson to Mountain Reconstruction ▪ 15th Street Rehab – Euclid to San Antonio ▪ Arrow Hwy Rehab – 13th St. to San Bernardino Road

- b) *Flood/Drain Improvements:* City provides funding for various storm drain improvements throughout the city. The South Upland Basin Storm Drain Project was initiated in FY 2005-06, and the San Antonio Storm Drain at Arrow Highway to 13th Street is under project design.

Lead Agency: Upland Public Works Department

Geographic Location: Citywide

Resources: Storm Drain Development Fund as described below.

Project	Funding
San Antonio Storm Drain at Arrow Highway to 13 th Street	Redevelopment Agency at \$470,000.

Accomplishments and Time Frame:

Construction Phase	Design Phase
<ul style="list-style-type: none"> ▪ Upland Basin Storm Drain Project 	<ul style="list-style-type: none"> ▪ San Antonio Storm Drain at Arrow Highway to 13th Street.

- c) *Water Improvements:* The City intends to upgrade the quality of its water supply and improve water storage deficiencies as described below.

Lead Agency: Upland Public Works Department

Geographic Location: Citywide

Resources: Water Enterprise and Gas Tax as described below.

Project	Funding
Euclid Ave. Reclaimed Water Main	Gas Tax - \$550,000 and Water Enterprise - \$450,000
Incorporate Additional SCADA Upgrades at Water Facilities	Water Enterprise - \$50,000
Property Acquisition for East Side Zone III Water Reservoirs	Water Enterprise - \$200,000
Property Acquisition for West Side Zone II Water Res.	Water Enterprise - \$200,000
Engineering Design Central Ave. Water Main Replacement	Water Enterprise - \$150,000
Construction of Fence and Landscaping on 17 th Street	Water Enterprise - \$112,000
Design and Const. Disinfection Mod. Imps. At Several Water Sites	Water Enterprise - \$670,000
Engineering Design for Two New Wells in Six Basins	Water Enterprise - \$200,000

Accomplishments and Time Frame:

Construction Phase	Design Phase
<ul style="list-style-type: none"> ▪ Ion Exchange Project 	<ul style="list-style-type: none"> ▪ Turf Restoration, Irrigation, and Reclaimed Water Project from 7th Street to Foothill on Euclid Avenue

- d) *Safe Routes to School*: The City will fund various sidewalk, curb, and gutter projects in order to improve conditions for students on their way to and from City schools.

Lead Agency: Upland Public Works Department

Geographic Location: Citywide

Resources: Gas Tax and CalTrans as described below.

Project	Funding
Valencia School	CalTrans - \$163,000 Gas Tax - \$19,000
Pioneer Junior High	
Sierra Vista Elementary	
Sycamore Elementary	
Foothill Knolls Elementary	
Citrus Elementary	

Accomplishments and Time Frame: Install Safe Route features at six schools.

CD3. Community Services: The following community services will be provided for in FY 2006-2007:

a) *Youth Services*

1. *Upland Recreation - After School/Summer Programs*: This program will fund four weeks of summer day camp at Upland, Cabrillo, Sierra Vista & Citrus Elementary Schools as well as a school year program at Upland Elementary. These programs will serve lower income youth giving them a healthy alternative to spending time unsupervised at home or on the streets.
2. *Upland Recreation - Partnership for Youth Development/Diamond Court Child Program*: This program funds a collaborative effort in providing activities at the Diamond Court apartment complex that will assist in reducing the "at-risk" environment. Activities include computer activities, recreation programs, health and safety assistance, homework assistance, and neighborhood improvement projects.

Lead Agency: Upland Recreation Department

Geographic Location: Citywide

Resources: FY 2006-2007 CDBG Funds will be allocated as follows:

Project	Funding
Upland Recreation - Afterschool/Summer Programs:	\$9,500
Upland Recreation - Partnership For Youth Development/ Diamond Ct. Children's Program:	\$10,000

Accomplishments and Time Frame:

Project	Proposed Objectives
Upland Recreation - Afterschool/Summer Programs:	Approximately 240 youths
Upland Recreation - Partnership For Youth Development/Diamond Ct. Child Program:	Approximately 100 youth living in the apartments

b) Senior Nutrition and Wellness Programs

- 1. Senior Center Wellness Program:** The City's Recreation Department operates the Senior Wellness Program which Provide additional health, legal, and mental services to senior citizens who reside in Upland.

Lead Agency: Upland Recreation Department; Steelworkers Oldtimers

Geographic Location: Senior Center Wellness Program - George M. Gibson Senior Center, 250 N. 3rd Avenue; Steelworkers Oldtimers Nutrition Program - citywide locations

Resources:

Project	Funding
Upland Recreation – Senior Wellness Program:	\$7,000

Accomplishments and Time Frame:

Project	Proposed Objectives
Upland Recreation – Senior Wellness Program:	Approximately 2,500 seniors

- c) Sexual Assault Prevention and Services:** Project Sister Sexual Assault and Crisis Prevention provides a prevention education program that works with teens addressing date and acquaintance rape, sexual harassment and personal safety awareness. It will also support middle to high school staff in addressing sexual harassment.

Lead Agency: Project Sister

Geographic Location: Citywide

Resources: CDBG funds in the amount of \$5,000 will go to this program.

Accomplishments and Time Frame: Approximately 400 persons will be served.

- d) Adult Literacy:** The Upland Public Library Literacy Program will provide basic literacy training to adults who lack the skills needed to use for printed and written information in order to function effectively during daily life.

Lead Agency: Upland Public Library

Geographic Location: Citywide

Resources: CDBG funds in the amount of \$7,000 will support this program.

Accomplishments and Time Frame: Approximately 100 residents will be served.

CD4. Community Facilities: The City will continue to develop and complete various community facility improvement projects, such as park improvements and rehabilitation of other public facilities, as listed below.

Lead Agency: Upland Public Works Department

Geographic Location: Citywide

Resources: CDBG, General Capital Outlay, Park Development, and Redevelopment Agency as described below.

Project	Funding
Senior Center Section 108 Loan Debt Services	CDBG - \$258,025
SP/PE Right-of-Way Pedestrian and Bicycle Trail, Phase 2	Park Development - \$2,251,730
San Antonio Park, Phase 3	Park Development - \$1,640,000
Animal Shelter Facility at North Arrow Route	General Capital Outlay - \$4,000,000
Engineering Services Seismic Retrofit of Walker/Eisen and Old Fire Station	General Capital Outlay - 280,000
Fire Station Number Four	General Capital Outlay - \$2,045,000
Upland Sports Complex	Park Development - \$18,000,000

Accomplishments and Time Frame: The Senior Center is scheduled for the full repayment of the Section 108 loan in 2006 for \$258,025

Construction Phase	Design Phase
<ul style="list-style-type: none"> ▪ SP/PE Right-of-Way Pedestrian and Bicycle Trail, Phase 2 ▪ San Antonio Park, Phase 3 	<ul style="list-style-type: none"> ▪ Animal Shelter Facility at North Arrow Route ▪ Engineering Services Seismic Retrofit of Walker/Eisen and Old Fire Station ▪ Upland Sports Complex ▪ Fire Station Number Four

4.4 Economic Development

PRIORITY #7: Promote economic development and reduce the number of persons living in poverty.

ED1. Implementation of Economic Development Strategies and Plans: The City will continue to use CDBG and redevelopment funds to implement the Foothill Boulevard Economic Development Strategy programs, the Foothill Blvd. Visions Plan, and Upland Economic Development website.

Lead Agency: Upland Redevelopment Department

Geographic Location: Citywide

Resources: In addition to redevelopment funds (80 percent tax increment for non-housing activities), a portion of the \$128,670 in FY 2006-2007 CDBG allocation for administrative costs, program development and administration is used to assist with implementation/program delivery of economic development activities.

Accomplishments and Time Frame: Staff will implement the FY 2006-07 Action Plan as well as the Redevelopment Departments' Economic development programs.

ED2. Inland Empire Economic Partnership (IEEP) Small Business Development Center and the Southland Economic Development Corporation for SBA: Working with the IEEP Small Business Development Center and the Southland Economic Development Corporation for SBA, the City will continue to refer businesses to services and financing available.

Lead Agency: Upland Redevelopment Department

Geographic Location: Citywide

Resources: Staff resources

Accomplishments and Time Frame: the City will continue to refer businesses to services and financing available throughout the fiscal year.

ED3. Business Incentive Programs: The City will continue to administer four RDA-funded incentive programs (i.e., Business Expansion Program, Retail Expansion Program, Commercial Rehabilitation Program and Blight Removal Assistance Program). These programs are designed to provide financial incentives to attract and retain business as well as provide employment opportunities for local residents.

Lead Agency: Upland Redevelopment Department, Chamber of Commerce

Geographic Location: Citywide; Chamber at 433 North 2nd Avenue, Upland, California

Resources: Redevelopment funds

Accomplishments and Time Frame: The City will continue to administer the four RDA incentive programs listed above.

PRIORITY #8: Provide for necessary planning activities to address housing and community development needs in City.

PA1. Planning and Administration: The City will continue to implement the CDBG-funded program and redevelopment-funded economic development activities. The City will perform monitoring activities to ensure compliance to all CDBG and related regulations.

Lead Agency: Upland Redevelopment Department

Geographic Location: City Hall at 460 N. Euclid Avenue

Resources: CDBG funds of \$128,670.

Accomplishments and Time Frame: The City will continue to implement the CDBG program during the fiscal year.

PA2. Tenant and Landlord Mediation Services: Using CDBG funds, the City will provide ongoing financial assistance to a tenant/landlord mediation services organization such as Inland Fair Housing and Mediation Board.

Lead Agency: Upland Redevelopment Department, Inland Fair Housing and Mediation Board

Geographic Location: Citywide

Resources: CDBG funds in the amount of \$8,000.

Accomplishments and Time Frame: Approximately 865 persons will be assisted through workshops/education and undetermined amount from radio programming

5. Other Actions to be Undertaken

5.1 Public Policies

The five-year Consolidated Plan identifies public policies that can affect overall non-housing and housing availability, adequacy, and affordability. These policies relate to land use controls, permit processing and fees, building codes, and state tax policies. Each is briefly described below.

General Plan residential land use policy will allow for up to 31,886 units within the City. This represents a potential net gain of 6,417 units over the number of housing units in the City in 2000.

Zoning regulations establish a maximum residential density of 45 units per acre. Density bonuses may be granted for projects providing housing for lower-income families and the elderly. In addition, the zoning ordinance contains special regulations for senior housing projects, which allow developers to provide more affordable units. Therefore, adequate mechanisms are available to allow for construction of affordable housing. All single-family residential tracts are reviewed by the Planning Commission. Multiple-family developments require review of a site plan and Conditional Use Permit which takes approximately eight weeks to process through the staff and Planning Commission reviews. Senior citizen housing requires review of a Conditional Use Permit by the Planning Commission. Subdivisions and parcel maps are also reviewed by the Commission and processing takes about six to eight weeks. If required for a major development, preparation of an environmental impact report may add six months to one year to the review process.

City fees are established on the basis of cost recovery to offset the costs of reviewing proposed developments for compliance with City policies and codes. Residential construction may involve the payment of various fees such as development review and permit fees. Fees charged by the City of Upland are comparable to or less than those of other cities in the area.

The City of Upland has adopted the Uniform Building Code, 1997 Edition, with updates, which establishes minimum construction standards necessary to protect the public health, safety and welfare. Because this code establishes minimum standards necessary, the City is not able to consider changing or allowing exceptions to those standards.

The tax policies of Upland do not constitute a barrier to affordable housing, as they are not excessive, exclusionary, or discriminatory.

California's Proposition 13, approved in 1978, was a voter initiative that limits increases in property taxes absent transfer of ownership, may have increased the cost of purchasing housing. The initiative forced all California's local governments to pass on more of the costs of development to the builder and ultimately the buyer. The law also increased the initial cost of purchasing a home as future tax savings are imputed into the purchase price.

5.2 Institutional Structure

There were no identified weaknesses in the institutional structure to impede carrying out the strategies identified in the action plan. However, a lack of adequate funding combined with increased housing costs has compromised the City's ability to assist all households in need.

The City diligently pursues additional funding to bridge the funding gap. For example, the City applies to CALHOME and State HOME funds for additional resources to create and preserve affordable housing in the City. The City also participates in other regional efforts to pool funding resources. Specifically, the City participates in the Regional Homeless Task Force in building the Continuum of Care system for the homeless. The City also partners with various jurisdictions in the California Housing Opportunity Agency (CHOA) to expand homeownership opportunities for residents.

5.3 Lead Based Paint

The Residential Lead-Based Paint Hazard Reduction Act of 1992 requires that each jurisdiction address lead-based paint (LBP) hazards. To meet the federal requirements, Upland will assess the existing LBP hazards and incidence of lead-poisoning in the City's housing supply. The City will also estimate the number of housing units with LBP.

According to the San Bernardino County Department of Public Health, five cases of children with elevated blood lead levels (above 10 micrograms/deciliter) were reported in the City of Upland from 2000 to 2003.¹ These cases represent children with elevated blood levels of 10 micrograms per deciliter (mcg/dl) or higher, which indicate high risk for lead poisoning.

The City will continue to provide single-family and mobile home rehabilitation assistance to low and moderate income households. When lead hazard is detected, lead-based paint abatement will be eligible for tax increment set-aside assistance.

¹ San Bernardino County Department of Public Health, Blood Lead Database. San Bernardino Public Health Department. August 2003.

5.4 Citizen Participation

The preparation of the Action Plan component of the Consolidated Plan is the result of effective and dynamic citizen participation. The City of Upland encourages participation of its community members, public service providers, and local business persons in accordance with the adopted Citizen Participation Plan. The following actions occurred to ensure adequate public participation:

An ad providing notice of available funds and soliciting project applications was published in the Inland Valley Daily Bulletin newspaper. Copies of the notice were also mailed to non-profit organizations and interested community members.

The Citizen Review CDBG Advisory Committee met a total of four times on February 7, March 1, March 14 and May 8 to determine priorities for the five-year Consolidated Plan and the CDBG funding priorities for FY 2006/2007.

A public notice regarding the availability of the Draft Consolidated Plan and Action Plan for review and public comment and notice of the City Council Public hearing was published on April 7, 2006 in the Inland Valley Daily Bulletin newspaper. Copies of the plan were made available for review at City Hall and at the City Library.

5.5 Monitoring

Upland as a CDBG Grantee will continue to monitor its sub-recipients to ensure that they are meeting identified community goals. These goals are identified in the Consolidated Plan Priorities Section and reviewed by the Citizen CDBG Review Committee that sub-recipients will help meet those goals. Program monitoring actions include periodic review by administrative staff of sub-recipient performance. This review includes such actions as review of sub-recipient performance reports, field visits to inspect administrative office and program operations, review of internal controls and on-site monitoring of field service operations.

6. Affirmatively Furthering Fair Housing

The City of Upland's Analysis of Impediments to Fair Housing Choice (AI), as adopted in 2003, provides, in part, an action plan structured to address impediments to fair housing choice. These actions include the identified impediments (recommendations) and the actions to be taken.

6.1 Tenants and Potential Homeowners

Recommendations:

Continue to provide educational programs for tenants and potential homeowners in the community to increase general knowledge in Fair Housing laws. Work towards eliminating discrimination based on race, color, national origin, religion, sex, family status, or disability.

Actions:

- The Upland Housing Authority shall continue to distribute fair housing literature as part of an orientation package for new Section 8 certificate and voucher recipients.
- IFHMB shall conduct public workshops to inform City representatives, community members, property owners, and tenants of the fair housing laws and financial opportunities offered through the local, state, and federal funding programs, i.e. housing rehabilitation. Also work towards increasing community participation in these workshops.
- IFHMB shall provide published information, both in English and Spanish, in newspapers, television, and radio.
- IFHMB shall promote publishing fair housing articles in local newsletters and/or newspapers.
- The Upland Housing Authority shall work to continue providing Section 8 certificates and vouchers for larger low-income families.
- The City and Upland Housing Authority shall continue to submit grant requests for State HOME funding for First Time Home Buyers Program for low- and moderate-income families.

Status:

The City contracts with a Fair Housing provider, Inland Mediation and Fair Housing Board (IMFHB), using CDBG funds. This contract requires them to address many of the fair housing actions identified in the AI. In FY 2006/2007, IMFHB will distribute educational literature to tenants, landlords, realtors and local governments. IMFHB will also conduct workshops in City Hall, produced English and Spanish ads for radio and newspapers. The City Council proclaimed April as Fair Housing month as a public show of support for fair housing policies and programming.

6.2 Property Owners and Managers

Recommendations:

Work towards the reduction and the eventual elimination of discrimination, especially in cases involving discrimination based on race, color, national origin, religion, sex, family status, or disability by developing and utilizing educational materials and programs, and providing technical assistance.

Actions:

- IFHMB to distribute periodic newsletters to be distributed to property owners providing information on Fair Housing issues, legislation and other related information provided by HUD, and recent court decisions.
- IFHMB to provide technical assistance to the Apartment Rental Owners Association through:
 - Teaching fair housing laws as part of the Certified Apartment Managers courses;
 - Publishing articles in the Association's journal;
 - Conducting general meeting workshops;
 - Provide technical assistance and training on Fair Housing legislation regarding such issues as discrimination based on race and color, familial status and disabilities.; and
 - Promoting April as the fair housing month.

Status:

IMFHB will continue to develop and distribute educational newsletters as well as provided technical assistance to renters, tenants, realtors during fiscal year 2006.

6.3 Realtors

Recommendations:

Work with local realtors associations to discuss and utilize fair housing materials and services.

Actions:

- IFHMB to offer periodic fair housing seminars.
- IFHMB to work towards developing an active Equal Opportunity Committee that will:
 - Encourage association members to promote fair housing including using the fair housing logo in all advertising;
 - Offer fair housing educational courses as credit for licenses renewal; and
 - Network with community fair housing agency for technical assistance.

Status:

IMFHB will conduct a workshop at Upland City Hall for tenants, landlords, realtors, local lenders and staff.

6.4 Lenders

Recommendations:

Continue working closely with local lenders in order to meet community needs in conformance to HMDA requirements.

Actions:

- IFHMB to conduct periodic surveys of area lenders to assess their lending practices with respect to fair housing requirements and the Home Mortgage Disclosure Act.
- IFHMB to provide periodic notices to area lenders to remind them of the importance of reporting pursuant to fair housing requirements and the Home Mortgage Disclosure Act.
- IFHMB to assist lenders regarding participation in the community's needs.
- Provide fair housing educational materials to lending institutions promoting Upland's First Time Home Buyer's program.
- Request local lenders to promote mortgage lending opportunities within the community.

Status:

IMFHB conducts HMDA data analysis of local lenders and also provides educational materials to lenders on fair housing requirements. As part of the City's First Time Home Buyers Program lenders are provided materials on fair housing issues. IMFHB will conduct a workshop in Upland City Hall to discuss community needs and to have local lenders promote mortgage lenders applications.

6.5 Local Government

Recommendations:

The City of Upland shall continue to support fair housing policies and programs. The Upland Zoning Ordinance should be reviewed to assure its compliance with the state and federal laws regarding fair housing and discrimination. The City will continue to improve deteriorating neighborhoods that may have high concentrations of affordable housing and minority families through revitalization and rehabilitation programs. The City will continue to pursue efforts to relieve the over-concentration of affordable housing in the southern portion of the City. The City, through IFHMB, will also continue to sponsor educational seminars, workshops, and the development and distribution of educational fair housing materials.

Actions:

- The City shall continue to review the City's Zoning Ordinance for compliance with state and federal laws. In particular, the City should adopt a density bonus ordinance that is compliant with Government Code Section 65915, and review its criteria for the approval of community care facilities to ensure they are current and void of language that can be viewed as discriminatory.
- The City shall continue to pursue efforts to relieve the over-concentration of affordable housing in the southern portion of the City, including promotion of density bonuses, second units, senior housing, mixed use zoning (commercial in concert with multifamily housing), and assisted housing developments in the central and northern portions of the City.
- The City shall encourage IFHMB to provide fair housing testing to identify occurrence of housing discrimination and to support FHIP testing.
- The City shall continue to provide code enforcement to promote and enforce property and building code standards in areas showing signs of deterioration.
- The City shall continue to use State HOME funds as they become available, to provide programs for revitalizing neighborhoods and for improving the City's housing stock.
- The City shall encourage the participation in the City's Section 8 program for large families. And continue to promote First Time Home Buyer's program as an alternative to move families from home rental to home ownership.
- The City shall encourage IFHMB to sponsor annual fair housing seminars for staff and community members to promote fair housing laws and policies.
- The City shall provide additional outlets for reporting housing discrimination complaints through City's phone messaging system, cable T. V. commercials or periodic newsletters.
- The City shall promote April as fair housing month by City Council proclamation.
- The City shall continue to contract with an agency to provide fair housing programs and services, including outreach, education, and enforcement.

Status:

The City continues to operate revitalization and rehabilitation programs intended to improve deteriorating neighborhoods that may have high concentrations of affordable housing and minority families. The City will continue to pursue efforts to relieve the over-concentration of affordable housing in the southern portion of the City. The City, through IFHMB, will also

continue to sponsor educational seminars, workshops, and the development and distribution of educational fair housing materials.

**APPENDIX A:
Certifications**

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the City of Upland certifies that:

Affirmatively Further Fair Housing – The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan – It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace – It will or will continue to provide a drug-free workplace by:

- 1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;**
- 2. Establishing an ongoing drug-free awareness program to inform employees about -**
 - (a) The dangers of drug abuse in the workplace;**
 - (b) The grantee's policy of maintaining a drug-free workplace;**
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and**
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;**
- 3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;**
- 4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -**
 - (a) Abide by the terms of the statement; and**
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;**
- 5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;**

Specific CDBG Certifications

The City of Upland certifies that:

Citizen Participation – It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan – Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan – It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds – It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2006-07, shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income)

families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force – It has adopted and is enforcing:

- 1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
- 2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws – The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint – Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws – It will comply with applicable laws.

Signature/Authorized Official

Date

City Manager _____
Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance:

Upland City Hall
460 N. Euclid Avenue
Upland, CA 91786

Check if there are workplaces on file that are not identified here.

The certification with regard to the drug-free workplace is required by 24 CFR part 24, subpart F.

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

**APPENDIX B:
SF424 Form**

Insert SF424 Form

APPENDIX C:
Summary of Citizen Participation Process and Public Comments

Summary of Citizen Participation Process

To encourage citizen participation in the development of the Action Plan, the lead agency, the City of Upland Economic and Redevelopment Department, offered the following opportunities for input and comments:

- Public meetings before the Citizen Review CDBG Advisory Committee - February 7, March 1, and March 14, 2005.
- A 30-day public review on the Draft Consolidated Plan – April 7 through May 8, 2006
- Public Hearing before the City Council – May 8, 2006

The City provides citizens with advance notice of all meetings related to the CDBG program and makes copies of all related materials available for public review as soon as the notice is published. Notice of all public hearings is published in the *Inland Valley Daily Bulletin*. Agendas and staff reports are available in advance, and the meetings are held in City facilities that are fully accessible to the handicapped.

The Draft Action Plan was available for public review for a 30-day period beginning April 7 through May 8, 2006. The Final Plan is available at the following locations:

- Upland City Hall
- Upland Carnegie Library
- Upland Redevelopment Department

Summary of Public Comments

The City did not receive any public comments during the 30-day public review period or during the public hearings.

APPENDIX D:
List of Proposed Projects

Insert List of Proposed Projects

**APPENDIX E:
Proof of Publication**

Insert Proof of Publication

Figure 2

Special Needs for Non-Homeless Populations						
SPECIAL NEEDS SUBPOPULATIONS	Priority Need Level	Unmet Need	Dollars to Address Unmet Need	Goals (5-year)	Objectives For FY 05/06	Objectives For FY 06/07
Elderly	High	4,762	\$75,000	Assist 10,000 persons	2000	2000
Frail Elderly	High	1,771				
Severe Mental Illness	Medium	480	-	San Bernardino County provides a variety of programs/services for persons with disabilities		
Developmentally Disabled	High	2,052	-			
Physically Disabled	High	10,755	-	ADA improvements to streets and community facilities will benefit persons with physical disabilities		
Persons w/ Alcohol/Other Drug Addictions	Medium	6,800	\$17,000	Assist 800 persons	160	160
Persons w/HIV/AIDS	Low	142	-	San Bernardino County provides a variety of programs/services for persons with HIV/AIDS		

Summary of Specific Homeless/Special Needs Objectives					
Obj #	<i>Five Year CDBG Objectives</i>	Performance Measure	Expected Units	Objectives For FY 05/06	Objectives For FY 06/07
Homeless Objectives					
HML1a	Using RDA Set-Aside, HOME, CDBG, HCD and private donations, the City will support transitional shelters.	Number of persons assisted	500	100	100
HML1b	Using RDA Set-Aside, HOME, CDBG, HCD and private donations, the City will support food distribution programs.	Number of persons assisted	35,000	7,000	7,000
HML1c	Using RDA Set-Aside, HOME, CDBG, HCD and private donations, the City will support drug/alcohol abuse recovery programs.	Number of persons assisted	800	160	160
Special Needs Objectives					
CD4b	Support senior nutrition and wellness programs	Number of persons assisted	10,000	2000	2000
CD4c	Support sexual assault crisis assistance and prevention/education services	Number of persons assisted	2,750	550	550

* Commercial or Industrial Improvements by Grantee or Non-profit

Priority Community Development Needs (5 year)					
PRIORITY COMMUNITY DEVELOPMENT NEEDS	Priority Need Level	Goals	Dollars to Address Unmet Priority Need	Objectives For FY 05/06	Objectives For FY 06/07
PUBLIC FACILITY NEEDS (projects)			\$1,250,000		
Senior Centers	High	Complete 5 to 10 projects including park retrofitting and parking improvements; continue repaying Senior Center Section 108 loan (last scheduled payment in 2006)	\$1,250,000 (balance of five-year funding after Public Services (15%), Planning and Administration (20%), Code Enforcement, and infrastructure improvements)		
Handicapped Centers	Medium				
Homeless Facilities	Medium				
Youth Centers	High				
Child Care Centers	Medium				
Health Facilities	Medium				
Neighborhood Facilities	Medium				
Other Facility Needs	Medium				
Parking Facilities	High				
Parks and/or Recreation Facilities	High				
Non-Residential Historic Preservation	Medium		--		
INFRASTRUCTURE (projects)			\$270,000		
Street Improvements	High	Complete 5 to 10 projects	\$270,000	1	1
Sidewalks	High			1	1
Water/Sewer Improvements	Medium			1	
Solid Waste Disposal Improvements	Medium				
Flood Drain Improvements	High				
PUBLIC SERVICE NEEDS (people)			\$432,000		
Senior Services	High	Support nutrition and wellness programs for 10,000 seniors	\$75,000	2000	2000
Handicapped Services	Medium		--		
Youth Services	High	Provide recreational and educational services for 3,000 youth	\$20,000		
Child Care Services	Medium		600	600	
Graffiti Removal	High	Remove 850 incidences of graffiti	\$100,000	170	170
Substance Abuse Services	High	Provide substance abuse services for 800 persons	<i>Accounted for under Homeless Services</i>		
Employment Training	Medium		--		
Health Services	Low		--		
Lead Hazard Screening	High		<i>Through City housing rehabilitation programs</i>		
Crime Awareness	High		<i>Through the Police Dept.</i>		

Priority Community Development Needs (5 year)					
PRIORITY COMMUNITY DEVELOPMENT NEEDS	Priority Need Level	Goals	Dollars to Address Unmet Priority Need	Objectives For FY 05/06	Objectives For FY 06/07
Other Public Service Needs:	Medium	Provide adult literacy program through Upland Public Library for 300 persons	\$30,000	60	60
Fair Housing Services	High	Assist 250 households	\$42,000	50	50
Counseling/Referral Services	High	Assist 2,750 persons with sexual assault crisis assistance and prevention/education services	\$15,000	550	550
Homeless Services	High	Provide shelter for 500 persons; food for 35,000 persons; and drug/alcohol abuse recovery assistance for 800 persons	\$150,000	100; 7000; 160	100; 7000; 160
CODE ENFORCEMENT	High	1,500 inspections	\$750,000	300	300
ECONOMIC DEVELOPMENT					
ED Assistance to For-Profits	Medium	Continue to implement Economic Development Strategies; assist small businesses; administer RDA programs.		<i>Accounted within Planning Services</i>	
ED Technical Assistance	Medium				
Micro-Enterprise Assistance	Medium				
Rehab; Publicly- or Privately-Owned Commercial/Industrial	Medium				
C/I* Infrastructure Development	Medium				
PLANNING			\$750,000		
Landlord/Tenant Mediation Services	High	Assist 3,000 persons with landlord/tenant mediation	\$35,000	600	600
Administrative and Economic Development Activities	High	Oversee CDBG and redevelopment activities (as described under Economic Development)	\$715,000		
TOTAL ESTIMATED DOLLARS NEEDED:			\$3,452,000		

* Commercial or Industrial Improvements by Grantee or Non-profit

Summary of Specific Housing/Community Development Objectives					
Obj #	Specific Objectives	Performance Measure	Expected Units	Objectives For FY 05/06	Objectives For FY 06/07
Housing Objectives					
H1	Assist in financing the rehabilitation of single-family units..	Number of households assisted	30	6	6
H2	Provide emergency repairs to single-family and mobile homes for low-income families.	Number of households assisted	80	16	16
H3	Rehabilitate single-family and mobile home units with exterior paint.	Number of households assisted	R5	20	20
H4	Rehabilitate historically significant homes within an Upland Redevelopment Project Area.	Number of households assisted	2	1	1
H5	Acquire multi-family units to assist low and moderate income tenants.	Number of units acquired	80	16	16
H6	Improve rental options by working with landlords to be listed with the Five-Star Rental Recognition Program.	Number of properties listed	5	3	2
H7	Preserve affordable units at-risk of conversion to market rate housing.	Number of units preserved	5	1	1
H10	Provide loan assistance to first time homebuyers.	Number of households assisted	20	4	4
H11	Continue to participate in lease-to-own program to provide loans.	Number of households assisted	6	2	2
H12	Provide new affordable units for seniors.	Number of units created	72	0	72
Community Development Objectives					
CD1a	Complete code violation inspections using CDBG and City's General Fund	Number of inspections	1,500	300	300
CD1b	Fund graffiti removal programs using CDBG and City's General Fund	Number of incidents eliminated	850	170	170
Infrastructure Objectives					
CD2	Complete infrastructure improvement projects in eligible areas, including water/sewer improvements, street resurfacing, and streetlight installation	Number of projects completed	5 to 10	2	2
Public Facility Objectives					
CD4	Fund park and community center rehabilitation as needed, improve parking facilities, and continue to pay Section 108 Loan debt service for the Senior Center.	Number of projects completed	5 to 10	2	1
Public Services Objectives					
HO1	Assist low and moderate income renter households through fair housing services.	Number of households assisted	250	50	50
CD4a	Support the City's youth educational and recreational activities including after school and summer programs	Number of persons assisted	3,000	600	600
CD4b	Support senior nutrition and wellness programs	Number of persons assisted	10,000 <i>As described in Table 4-2</i>	2000	2000

Obj #	Specific Objectives	Performance Measure	Expected Units	Objectives For FY 05/06	Objectives For FY 06/07
CD4c	Support sexual assault crisis assistance and prevention/education services	Number of persons assisted	2,750 <i>As described in Table 4-2</i>	550	550
CD4d	Provide adult literacy program through Upland Public Library	Number of persons assisted	300	60	60
Economic Development Objectives					
ED1	Foothill Blvd. Economic Strategy programs, Foothill Blvd. Visions Plan, and Upland Economic Development website.	Number of programs maintained	3	3	3
ED3	Continue to administer RDA-funded incentive programs.	Number of programs maintained	4	4	4
Planning and Administration Objectives					
PA2	Assist low and moderate income renter households through tenant/landlord counseling services.	Number of persons assisted	3,000	600	600